

College Professional Development & Leadership Committee Agenda

2/07/2017

3:00 pm to 5:00 pm

College Center, Distance Learning Conference Room

***Committee Mandate:*** *To promote, coordinate, recommend, and support the creation and delivery of professional development and leadership programs that increase the effectiveness of our institution and the satisfaction of our employees.*

1. **CALL TO ORDER**
	1. Roll Call

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| **Present** | **Members** |
|  | Bob Nash, Co-chair, Associate Dean, Distance Learning & Prof. Development |
|  | Cheryl Chapman, Co-chair, Academic Senate Representative |
|  | Mitchell Alves, Faculty Success Center Coordinator |
|  | Judy Garvey, MECTBD Administrator Representative |
|  | Elaine Hill, Classified Senate Representative |
|  | Ken Leighton, Academic Senate Representative |
|  | Dorothy McCollom, Classified Senate Representative & Committee Support |
|  ABS | Renate Akins, Director of HR |
|  | Araba Mensah, Classified Senate Representative |
|  | Randall Warwick, Academic Senate Representative |

* 1. Welcome
	2. Adoption of Agenda
	3. Approval of Minutes: 12/06/2016
1. **SPECIAL REPORTS & UPDATES**
	1. None
2. **ACTION ITEMS**
	1. Nate to send Dorothy Kognito Link to post
	2. Bob & Cheryl to work on Training Needs Survey
3. **STANDING REPORTS**
	1. None
4. **DISCUSSION ITEMS**
	1. All-College Survey Results
	2. ServiceSkills.com Online Learning
	3. Nate Harrison’s Request ($500) for Vet Net Ally Event
	4. Daniel Pittaway’s Request ($1,500) for Mini-Workshop on “Growth Mindset and Habits of Mind”
	5. Kien Tran’s (Embedded Tutor) Request ($1,500) for Innovation & Bright Ideas Grant on “Coastline Transfer Accessibility & Awareness Project”
5. **ANNOUNCEMENTS** (1-2 minutes per)
	1. Next Meeting, March 7, 2017 at 3:00 pm
6. **ADJOURNMENT**